

Grace Church-Keswick Outreach Project Funding Request

2022

Grace Church Outreach Mission Matthew 25: 35-40

35 For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, 36 I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.' 37 "Then the righteous will answer him, 'Lord, when did we see you hungry and feed you, or thirsty and give you something to drink? 38 When did we see you a stranger and invite you in, or needing clothes and clothe you? 39 When did we see you sick or in prison and go to visit you?' 40 "The King will reply, 'I tell you the truth, whatever you did for one of the least of these brothers of mine, you did for me.'

Priorities: Outreach Committee considers the following priorities when selecting projects to support:

- The project is congruent with the Grace Outreach Mission.
- A church member is involved in the organization or has in-depth knowledge of the organization.
- There are opportunities for church members to participate as volunteers on the project, in addition to contributing funds.
- The activity meets needs of people living in the area served by the parish
- Funding, regardless of size, will have an impact.

Please note: The Outreach Funds are not “seed money” for starting a new organization. Preference will be given to 501(c)3 certified agencies, or a program of the Episcopal Church of America; a program approved by the Diocese of Virginia; a program overseen by local or state government units (e.g., schools); an international program with established ties to Grace Church Keswick; or a program to be provided solely through Grace Church for the benefit of the local community. The group must have provided services for at least 2 years and be currently functioning to be eligible for funds.

Application Directions: Please submit only the Cover (page 3) and the Narrative (page 4 of this document). Please mail to: Grace Episcopal Church Outreach Committee, PO Box 43, Keswick, VA 22947 or submit by email to cb1246@aol.com. If you bring a copy by the church office, please call ahead to check on the office hours (434-293-3549) as the hours could change this Fall. Generally the office is open from 8 am to 2:30pm Monday through Thursday.

Deadline: Postmarked, emailed or presented by hand by September 30, 2022, Friday, 11:59 pm.

Funding: Most grant awards are in the range of \$500 to \$1,500. The committee may choose to target funding in larger amounts to specific projects.

Process: The funds are raised through the Grace Church Farm Tour 2022, an event which involves the whole parish. Thus, the Committee encourages input from the parish as a whole in the decision-making process. All applications will be posted in the Parish Hall for church members to review.

Four or five different days and times in October will be available for applicants to meet with the Committee. Each applicant's appointment will be scheduled after receipt of the application. The session is informal and allows the Committee members the opportunity to gain a deeper understanding of your agency's work and the specific project or task for which funds are being sought. The Committee may request additional information from an organization to clarify the application. Please bring brochures or other items related to your program to help the Committee understand the context of your work. These items will be made available in the Parish House for the general public once the Committee completes its process.

The Outreach Committee will make recommendations to the Vestry in late Fall of 2022. The Vestry will vote on the Committee's recommendations. Funding will be distributed by the end of the 2022 calendar year.

Any organization that receives funds from Grace Church Outreach Funds also is given the option of scheduling the Parish House for staff meetings, board retreat/meetings, a fundraising event or program for community recipients of services at no charge for the use of the space (although a donation for janitorial services is appreciated). Any event scheduled must fit within the general use guidelines approved by the Vestry and subject to available dates/times on the general church calendar. Contact Cathy Bodkin to discuss in more detail.

Questions: Please feel free to contact Cathy Bodkin, Outreach Committee Chair by phone or text at 804-484-4096 during the day or evening or by email cb1246@aol.com.

Grace Episcopal Church - Keswick Funding Application 2022- Part I

COVER PAGE

PROJECT NAME: _____

1. Information about the Organization requesting funds
 - a. Organization Name: _____
 - b. Organizational Mailing Address: _____
 - c. Organization's phone number: _____
 - d. Organizational representative to contact: _____
 - e. Representative's email: _____
 - f. Representative's phone number: _____
 - g. Website address: _____
 - h. Is the organization a private nonprofit agency? Circle one: YES NO
If yes, please attach the documentation of the non-profit status.
NOTE: If you have submitted this documentation in previous years, you do not need to submit again, unless there has been a change to the documentation.

2. Amount requested for this year: \$ _____

3. Is a Grace Church Parish member recommending this proposal? YES NO
 - a. Name: _____
 - b. Contact phone: _____
 - c. Contact email: _____
 - d. What is this person's connection to the requesting organization? (Circle all that apply.):
Staff Volunteer Board Member Recipient of Services Other

4. Acknowledgement of Understanding:
Organizational Representative's initials: _____
Date: _____
If funded, the organization agrees
 - a. to provide 2 press releases annually about the project or Organizational activities suitable for posting on the Grace Church website (photos will be included if appropriate); and
 - b. to have a display at the Grace Farm Tour Country Fair.

Grace Episcopal Church - Keswick 2022 Application -Part II

Project Proposal Narrative

Organization: _____

Project Name: _____

Each organization will have an opportunity during the Outreach Committee interview to explain the project in more detail. Please provide the following written information to describe your project succinctly, if possible, within 2 narrative pages, using the sections designated as follows:

1. Describe the activity or project that Grace Church is being asked to support, including your intended goals, activities and outcomes.
2. What are the anticipated beginning and completion dates?
3. Why is this project particularly needed?
4. Why should Grace Church contribute funds to support this project?
5. Are there volunteer opportunities for Grace Church members on this project or in other programs within the organization? Please describe briefly or list.
6. If the organization received funding from Grace Church Outreach Project in 2020 or 2021, please provide this additional information:
 - A brief update about the funded project/service progress (December 2020-July 2022)
 - A statement about the outcomes or what was accomplished.
7. Are there significant dates of upcoming events in your organization's calendar that we should put on the Grace Church website Outreach Calendar? Please list the dates and events.